

**Property Tax**  
*Declaration of leasing*

**M/4**

**Please read the instructions on the back of this form carefully before filling it in.**

<b>1</b> Identification of the rental property: Street: _____ No.: _____ Floor: _____ Flat: _____ Building: _____ If this is a partial rent, please indicate which part _____	<input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane	<b>2</b> Property Registration Number: _____ _____ _____
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<b>3</b> Identification of the owner: Name: _____ _____ _____	Taxpayer number: _____ _____ _____
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<b>4</b> Identification of the tenant: Name: _____
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<b>5</b> Does this tenancy agreement replace any previous tenancy agreement? No <input type="checkbox"/> Yes <input type="checkbox"/> Please indicate the number _____ _____ _____	<b>10</b> For FSB use only Rental: <input type="checkbox"/> Entire <input type="checkbox"/> Partial Official endorsement: <input type="checkbox"/> Yes <input type="checkbox"/> No Fixed total income: MOP _____ Tenancy agreement registration no: HKD _____
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<b>6</b> Rental information Monthly rent: MOP _____ HKD _____ Location of rent payment: _____ _____ _____ Person responsible for maintenance and management expenses: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant The tenancy agreement is valid from: _____ The tenancy agreement will expire on: _____	Purpose of rent: _____ _____ _____
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<b>7</b> Remarks: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
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<b>8</b> All the information declared is true and correct, and no requested information has been omitted.  Date: ____ / ____ / ____  _____ Owner(s)  _____ Tenant
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<b>9</b> Verified by the department  Signature _____  Date: ____ / ____ / ____
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ORIGINAL (MACAO TAX DEPARTMENT)

FOR REFERENCE ONLY

Signature notarized by:

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# Property Tax

## Declaration of leasing

# M/4

Please read the instructions on the back of this form carefully before filling it in.

DUPLICATE (TAXPAYER)

<b>1</b> Identification of the rental property: Street: _____ No.: _____ Floor: _____ Flat: _____ Building: _____ If this is a partial rent, please indicate which part _____	<input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane	<b>2</b> Property Registration Number: _____ _____ _____ _____ _____
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<b>3</b> Identification of the owner: Name: _____ _____ _____	Taxpayer number: _____ _____ _____
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<b>4</b> Identification of the tenant: Name: _____
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<b>5</b> Does this tenancy agreement replace any previous tenancy agreement? No <input type="checkbox"/> Yes <input type="checkbox"/> Please indicate the number _____ _____ _____	<b>10</b> For FSB use only Rental: <input type="checkbox"/> Entire <input type="checkbox"/> Partial Official endorsement: <input type="checkbox"/> Yes <input type="checkbox"/> No Fixed total income: MOP _____ Tenancy agreement registration no: HKD _____
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<b>6</b> Rental information Monthly rent: MOP _____ HKD _____ Location of rent payment: _____ _____ _____ Purpose of rent: _____ _____ _____ Person responsible for maintenance and management expenses: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant The tenancy agreement is valid from: _____ The tenancy agreement will expire on: _____
---

<b>7</b> Remarks: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
---

<b>8</b> All the information declared is true and correct, and no requested information has been omitted.  Date: ____ / ____ / ____  _____ Owner(s)  _____ Tenant
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<b>9</b> Verified by the department  _____  ____ / ____ / ____
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## INSTRUCTIONS

- This form is designed to register tenancy agreements for buildings or flats for tax purposes.
- Registration should be carried out within fifteen days following the signing of the tenancy agreement by submitting this form to the Macao Tax Department.
- This form should be submitted with a copy of the tenancy agreement.
- The shaded sections are for FSB staff use only.
- Please ensure this form is legible by typing or printing the required information.
- For any queries about filling in this form, please contact the Property and Land Tax Centre or the Tax Enquiries Centre (telephone: 2833 6886).

FOR REFERENCE ONLY