Government of the Macao Special Administrative Region

Financial Services Bureau

Property Tax

Property conveyance

M/3

Please read the instructions on the back of this form carefully before filling it in.

ORIGINAL (MACAO TAX DEPARTMENT)

1 Identification of the property which is being conveyed

Street: _____ ☐ Macao

No.: _____ Floor: _____ Flat: _____ ☐ Taipa

Building: _____ ☐ Coloane

Value of the transaction $ _____

Name of the former owner(s): _____

_____

2 Property Registration Number:

☐☐☐☐☐ – ☐☐☐☐☐

3 Type of conveyance

☐ Purchase and sale ☐ Gift

☐ Bequest ☐ Others _____

4 New owner

Name:

If the property is jointly owned, please indicate the percentage of property owned. _____ %

5 Mail address for correspondence and notifications

☐ XXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXX

☐ XXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXX

☐ XXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXX

6 Does the owner own other property?

☐ No ☐ Yes

Please indicate the address of one of the properties

_____

_____

7 XXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXX

FOR REFERENCE ONLY

Signature notarized by:

Government of the Macao Special Administrative Region

Financial Services Bureau

Property Tax

Property conveyance

M/3

DUPLICATE (TAXPAYER)

Please read the instructions on the back of this form carefully before filling it in.

1 Identification of the property which is being conveyed

Street: _____ ☐ Macao

No.: _____ Floor: _____ Flat: _____ ☐ Taipa

Building: _____ ☐ Coloane

Value of the transaction $ _____

Name of the former owner(s): _____

_____

2 Property Registration Number:

☐☐☐☐☐ – ☐☐☐☐☐

3 Type of conveyance

☐ Purchase and sale ☐ Gift

☐ Bequest ☐ Others _____

4 New owner

Name:

If the property is jointly owned, please indicate the percentage of property owned. _____ %

5 Mail address for correspondence and notifications

☐ XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

☐ XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

☐ XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

6 Does the owner own other property?

☐ No ☐ Yes

Please indicate the address of one of the properties

_____

_____

7 XXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXX

INSTRUCTIONS FOR COMPLETING FORM

1 – GENERAL INSTRUCTIONS

1.1 – This form is designed to record the conveyance of flats or buildings for tax purposes.

1.2 – If the building belongs to more than one owner (co-ownership), each owner should submit his/her own declaration.

1.3 – This form can be submitted by either of the following methods:

– Submit to the notary when signing the deed, or

– Submit to the Macao Tax Department within fifteen days following the signing of the deed (please submit a copy of the deed at the same time in order to confirm the information given in this form).

1.4 – Please ensure this form is legible by typing or printing the required information

1.5 – The shaded sections are for FSB staff use only.

1.6 – For any queries about filling in this form, please contact the Property and Land Tax Centre or the Tax Enquiries Centre (telephone: 2833 6886).

2 – SPECIAL INSTRUCTIONS

2.1 – Section 4 – New owner

The name of the owner should be identical to that on the identity document indicated in section 7. For corporate owners with business names in several languages, please declare the name in Chinese or Portuguese only.

2.2 – Section 7 – Identification of owner

For individual owners, please provide a valid identity document. Please indicate the type of identity document by using the following codes:

01 = Macao identity card
02 = Portugal identity card
05 = Permanent residence permit
06 = China passport (Green pass.)
07 = Hong Kong identity card
08 = Portuguese passport issued in Macao
09 = Portuguese passport issued in Portugal
10 = Foreign passport
20 = Macao resident identity card
23 = People's Republic of China resident identity card

For businesses, the information requested should be on the commercial registration issued by the Commerce and Movable Property Registry.

FOR REFERENCE ONLY